

# Compassion International

## Job Description

JOB TITLE: CM RESEARCH SPEC 260

DEPT/DIV: CHI MIN/CHI MIN E26

LOCATION: COLORADO SPRINGS

DATE WRITTEN: 11/7/96

DATE REVISED: 12/3/96

### **Reporting Relationships**

Reports to the Senior Child Ministry Research Specialist.

### **Job Summary**

Collects and analyzes data to investigate the impact of Compassion's ministry on assisted children, traveling to Compassion countries as needed. Provides background research in support of corporate position statements. Oversees the Learning Resource Center.

### **Duties and Responsibilities**

1. Has a personal relationship with Jesus Christ. Is a consistent witness for Jesus Christ, maintains a courteous, Christ-like attitude in dealing with people within and outside of Compassion and faithfully upholds Compassion's ministry in prayer.
2. Conducts relevant library research and prepares literature reviews related to approved research projects.
3. Collects data from primary and secondary sources (including children, families, churches, staff and databases), prepares research reports and recommends applications of research findings.
4. Assists external scholars with their approved research.
5. Increases the effectiveness of the Learning Resource Center by creating an electronic catalog of LRC resources, and by preparing and distributing materials about children, child development and Compassion issues using appropriate electronic publishing software.
6. Conducts research in relevant external databases and libraries to develop Compassion position papers and to provide well researched answers to significant questions about projects and children.
7. Participates in Compassion sponsored research forums, presenting research reports and preparing forum proceedings for publication.

### **Knowledge, Skills and Abilities Required**

1. Research experience preferably in cross-cultural settings dealing with moral development, child development, public health or other related topics.
2. Bachelor's degree in sociology, anthropology, education or related area with knowledge of social research methods.
3. Bilingual in Spanish and English. Able to conduct conversation and translate documents effectively.
4. Capable user of information technology; knowledgeable of research applications; experience in use of the Internet and presentation software.
5. Ability to travel to developing countries with less than ideal conditions on data collection trips approximately 30% of the time.

### **Working Conditions**

The above statements are intended to describe the essential functions of this job. It may be necessary for a person to perform other tasks as needed.